**Dr. Mohab Mangoud courses**

**Presentation Evaluation**

Student name and number:

Course:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Evaluation point | Excellent (4) | Good(3) | Fair(2) | Poor(1) |
| ***Presentation slides / Viewgraphs organization (40)*** |  |  |  |  |
| - Professionally prepared  |  |  |  |  |
| - Legibility and readability (easy to read)  |  |  |  |  |
| - Sufficient white space (not crowded)  |  |  |  |  |
| - Spelling and grammar |  |  |  |  |
| - Problem statement  |  |  |  |  |
| - Delivery of the importance of problem stated  |  |  |  |  |
| - Survey of existing topic status  |  |  |  |  |
| - Method/approach taken/Discussion  |  |  |  |  |
| - The way the Figures and Results shown  |  |  |  |  |
| - Conclusion/recommendation  |  |  |  |  |
| **Mark = /40** |  |  |  |  |
| Evaluation point | Excellent (4) | Good(3) | Fair(2) | Poor(1) |
| ***Delivery and Audience relations (40 marks)*** |  |  |  |  |
| - Makes eye contact  |  |  |  |  |
| - No fidgeting (distracting movement) and body language |  |  |  |  |
| - People in back can hear  |  |  |  |  |
| - Not blocking audience’s view  |  |  |  |  |
| - Descriptive (not “just reading viewgraphs”)  |  |  |  |  |
| - To the point (not verbose “talkative”)  |  |  |  |  |
| - Rate of speech (not too fast/slow)  |  |  |  |  |
| - Less redundant gap words (uh..., you know.., like...)  |  |  |  |  |
| - Acknowledgment (of support by others)  |  |  |  |  |
| - Appearance (hair kempt, appropriately dressed)  |  |  |  |  |
| **Mark = /40** |  |  |  |  |
| Evaluation point | Excellent (10) | Good(8) | Fair(5) | Poor(3) |
| ***Technical content: (40 marks)*** |  |  |  |  |
| - Preparation effort |  |  |  |  |
| - Comfort with  |  |  |  |  |
| - Using good References |  |  |  |  |
| - Answering questions  |  |  |  |  |
| **Mark = /40** |  |  |  |  |

 **Total Grade (out of 30)**

|  |  |  |  |
| --- | --- | --- | --- |
| Viewgraphs /PPT  | Presentations &Delivery | Technically the topic and Q&A | Total |
|  |  |  |    |